

# SCRANTON PUBLIC LIBRARY

## Employment Application

### CONTACT INFORMATION

Last Name		First						
Street Address						Apartment/Unit #		
City				State			ZIP	
Phone				E-mail Address				
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	

### SKILLS AND QUALIFICATIONS

Position Applied for							
Skills or Qualifications							

### EDUCATION

High School				Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
College/ University				Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
Business/ Trade				Address				
From		To		From		To		From
Grad/Prof				Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	

### PERSONAL REFERENCES

*Please list two personal references.*

Full Name								
Email					Phone			
Full Name								
Email					Phone			

PREVIOUS EMPLOYMENT		
Company		Phone
Address		Supervisor
Job Title		Ending Salary \$
Nature of Business		
From	To	Reason for Leaving
Company		Phone
Address		Supervisor
Job Title		Ending Salary \$
Nature of Business		
From	To	Reason for Leaving
Company		Phone
Address		Supervisor
Job Title		Ending Salary \$
Nature of Business		
From	To	Reason for Leaving

DISCLAIMER AND SIGNATURE	
<p>By submitting this application you certify that your answers are true and complete to the best of your knowledge.</p> <p>You authorize the Scranton Public Library to make such investigations and inquiries of your personal, employment, educational, financial and criminal history and other related matters as may be necessary for an employment decision. You hereby release employers, schools or persons from all liability in responding to inquiries in connection with your application.</p> <p>In the event you are employed, you understand that false or misleading information given in your application or interview(s) may result in discharge.</p> <p>The Scranton Public Library is an Equal Opportunity Employer and Drug Free Workplace.</p>	
Signature	Date